महाराष्ट्र राज्य रस्ते विकास महामंडळ मयावदत\(\) (महाराष्ट्र शासनाचा उपक्रम)
बांधे रेक्लेमेशन डेपोसमोर, के,सी,मार्ग, बांधे (प), मुंबई – ४०० ०५०.
दर्शनी : (०२२) २६४३२८२६, Website : www.msrdc.org
सीआयएन: U45200MH1996SGC101586,

महाराष्ट्र राज्य रस्ते विकास महामंडळ मयावदत (राज्य शासनाचा उपक्रम) पाण्या आर्थिकमत्तेरील ‘मुख्य प्रशासक (लवणगरे)’ (एक यह) (अनारक्षी) हे पद भाषा.प्र.स.संबंधीत सेवानिवृत्त अधिका-यौभून कदाचारी गंभीरतीने भरणयोजना पूर्ण असता प्राप्त व अनुभवी उमेदवारांकडून अर्थ मार्गविण्यात वेल आहेत:

शैक्षणिक पात्रता:-
1) कोणत्याही शाखेचा पदवीिर असावा.
2) मराठी भाषेतून प्रशासकीय कामकाज करता यावे यासाठी मराठीचे ज्ञान आवश्यक आहे. (लिहिणे, बाचणे व बोलणे)
3) एमएस-सीआयटी ककवा तत्सम पवरक्षा उत्तीण असावा.

अनुभव:-
1) उमेदवारांनी प्रशासन विभागात यालेचे असावा, घातलेली संभंग पदवीरील कामकाजाचे अनुभव आवश्यक असावे.
2) उमेदवारांचे महसूल भाषातील विभागातील अपर जिल्हाचीरी पदवीरील किमान ५ वर्षांचे कामाचे अनुभव आवश्यक असावे.
3) महामंडळ व वेशेवर वित्यांतरील अनुभव असावे.

पारिश्रमिक (दरम्यान ठोक वेतन) :-
दरम्यान हू.१,३४,०००/- व अनुभव वाहन.

कंट्राट नियुक्तीचा कार्यालय:-
प्रथमत: एक वर्षांसाठी.

पावरश्रवण (िरमहा ठोक आय) :-
- महाराष्ट्रातील कोणत्याही कार्यालयात.

TERMS & CONDITIONS OF APPOINTMENT

(I) AGE CRITERIA :
1. Age should not be more than 65 years as on 01.06.2019.
2. Date of Birth will be considered as per the S.S.C. Certificate /School Leaving Certificate.

(II) GENERAL CONDITIONS :
1. The candidates should be domicile of Maharashtra State.
2. Candidate should be able to read, write and understand Marathi.
3. Should posses adequate knowledge of Computer applications.
4. Candidates must make sure that he/she is fulfilling all the required educational and experience criteria. Candidature can be cancelled at any time and any stage, if a candidate is not fulfilling the requisite criteria.
5. If any false/incorrect information furnished by the candidate is detected at any stage or recruitment process, his/her candidature will be cancelled.
6. Incomplete application will be rejected.
7. Candidate will not be eligible for the appointment if he/she is punished by any court in the civil/Criminal cases. Candidate must produce the details, if he/she is facing police inquiry/outstanding court matter or punishment if any; selected candidate must submit NOC from the police department at the time of appointment.

8. Selected candidate appointed in MSRDC will have to work at any place within State of Maharashtra.

9. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regards to their selection / recruitment shall result in disqualification of candidate.

10. Candidate must remain present with their own expenses for the entire recruitment drive.

11. The recruitment in MSRDC is done strictly as per merit in a systematic way giving appropriate weightage to various parameters as decided by Management.

12. Statutory deductions viz, TDS / Professional Tax etc. will be deducted as per the relevant rules from the fixed consolidated pay.

13. Candidates should keep their mobile number and e-mail ID active for the entire duration of the recruitment drive. All official communication will be sent to their respective e-mail ID.

(III) OTHER CONDITIONS:
1. MSRDC reserves the right to change/cancel/modify/add any of the criteria, method of selection, number of posts, appointment etc. with or without assigning any reason.
2. MSRDC reserves the right to relax the eligibility criteria (if required) in the interest of MSRDC.
3. MSRDC has right to cancel this advertisement without giving any notice at any time.
4. Decision of MSRDC in all matters related to this recruitment drive will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by MSRDC in this behalf.
5. MSRDC also reserves the right to shortlist the application for calling the candidates for test/interview. No enquiries/correspondence will be entertained in this regard. Decision of appointing authority shall be final and binding for all purposes. Documents will be verified before test/interview.

6. Last date of receipt of application is 10.06.2019 at 17.00 hrs. Shortlisted candidates will be communicated for written test/interview by e-mail only.

(IV) HOW TO APPLY -
1. Download Recruitment Application Form.
2. Fill/retype all the required information in Application Form.
3. Attach all the required attested documents including updated Bio Data/Resume with the Application Form.
4. Put Application Form, all relevant documents, in an envelope and seal the envelope.
5. Write Application For The Post Of 'Chief Administrator (New Towns) on contract basis’ on the top of the envelope.
6. Send the application by hand delivery or by RPAD to the following address and should reach MSRDC on or before 10.06.2019 at 17.00 hrs.:
   General Manager (Administration)
   M.S.R.D.C. (Ltd)
   Opp. Bandra Reclamation Bus Depot,
   Near Lilavati Hospital,
   Bandra (W), Mumbai - 400 050.

7. Applications received after 10.06.2019 at 17.00 hrs. for any reasons what so ever will not be considered and such applications will be treated as rejected.

(V) SELECTION PROCEDURE -
1. Eligible candidates will be called for interview depending upon the number of candidates shortlisted.
2. MSRDC reserves the right to shortlist the candidates for written test/ interview.
3. Decision of MSRDC Management will be final and binding on all candidates.

Sd/-
VC & MD
MSRDC Ltd.
Maharashtra State Road Development Corporation (Ltd)
(Government Undertaking)

APPLICATION FOR THE POST OF 'CHIEF ADMINISTRATOR (NEW TOWNS) (On Contract Basis)'

Instructions:
1. Please fill the form using a ball point pen and in CAPITAL LETTERS only.
2. Filling all the fields is mandatory.
3. Acceptance of this form by the MSRDC does not constitute validity of candidature. Final validity of candidature shall be determined at a subsequent stage.
4. Read the advertisement for the post in question before filling up the form.
5. Incomplete application will be summarily rejected.

1. Name (In capital) :
________________________________________________________________________

   First Name       Middle Name       Surname

2. Date of Birth :
________________________________________________________________________

   age as on 01.06.2019    Years ............ Months ............

3. Sex (Male /Female) :
________________________________________________________________________

4. Category :
________________________________________________________________________

5. Marital Status (Married / Unmarried): .................................................................

6. Nationality :
________________________________________________________________________

7. Present Address in full with Pin code : .................................................................
   (This address will be used for all communication)
________________________________________________________________________

8. Phone No : (Mobile) :
________________________________________________________________________
   (Land line with STD Code)
________________________________________________________________________

9. E-mail address :
________________________________________________________________________

10. Permanent Address in full with Pin code .............................................................
    ............................................................................................................................

11. Are you a Domicile of Maharashtra (Yes/No): .........................................................

                                           1/3
Place of Birth : ..............................................................................................
Village / Town : ........................................................... Police Station : ......................
District : ........................................................... State : ..................................................................

13. Education Qualifications (in Reverse Chronological Order):

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Examination Passed</th>
<th>Board / University</th>
<th>Year of Passing</th>
<th>Subjects (Separate sheet may be attached, subject should be listed and sheet should be signed)</th>
<th>Division / Class</th>
<th>Percentage Obtained</th>
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14. Additional Qualification, if any : ...........................................................................................................

15. Languages : (please √)

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<tr>
<th>Language</th>
<th>Read</th>
<th>Write</th>
<th>Speak</th>
<th>Understand</th>
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<td>English</td>
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16. Are you presently working with the Government? (Yes / No) : .................................................................

17. If yes, specify the following details:

   Appointment Type : Permanent / Deputation / Adhoc / Casual / Contractual

   Name of the Office : ..............................................................................................

   Name of post held : ..............................................................................................

   Duration in Months : From…………………To…………………Total Months………………

18. Previous Employment Details (from earlier to present employment):

<table>
<thead>
<tr>
<th>Name of the Office / Organization</th>
<th>Name of Post held</th>
<th>Nature of Work</th>
<th>Duration / Period</th>
<th>Total work experience (In Months)</th>
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19. Have you at anytime been debarred from Any examination and/or selection conducted by UPSC/PSC/DSC? (Yes/No) : ........................................................................................................

2/3
20. Attach the following Documents : (Self Attested Copies)

1. S.S.C certificate  Yes / No
2. School Leaving Certificate  Yes / No
3. Graduation/Degree Certificate  Yes / No
4. Post Graduation Certificate (If applicable)  Yes / No
5. MSCIT Certificate  Yes / No
6. Domicile Certificate  Yes / No
7. Experience Certificates  Yes / No
8. Any other (Please specify)  Yes / No

Declaration :

I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I also understand that my candidature is liable to be cancelled in case of any false statement.

Signature of Candidate :

Name of Candidate :